



**賬項資料****Account Details**

若已委任代理/其他機構公司代表署收款項，請填妥以下資料欄：

Should you have assigned factors institution for handling payment on your behalf, please complete the table below:

收款代理名稱 Factors Name:	_____	
收款代理地址 Factors Address:	_____	
	郵遞地區號碼 Postal Code:	國家 Country:
	_____	_____
郵箱 GPO Box:	_____	

結算方法：(請選一項並填上'X')

Payment Method: (please select one only by inserting an 'X')

(i) 支票/匯票 Cheque / Bankdraft [ ]

(ii) 匯款 Remittance \*\* [ ]

[\*\*註：只適用於海外供應商。有關銀行收取之港幣150元手續費(以銀行公報為準)，將由供應商負責。]

[\*\* Note: This is applicable for overseas vendors only. A bank charge of HK\$150 or applied rate (subject to bank's notice) will be at supplier's expense]

(i) 如需以支票/匯票結算，請填妥以下資料欄：

(i) For receiving payment by cheque / bankdraft, please complete the table below:

如收款人不同於第一部分，請填妥以下資料欄：

If payee name is different from Part I, please complete the table below:

支票抬頭名稱 Payee Name:	_____	
郵遞地址 Mailing Address:	_____	
	郵遞地區號碼 Postal Code:	國家 Country:
	_____	_____
有關匯款通知書請聯絡/寄予 Contact point for receiving remittance advice:	姓名 (Name)	(Mr./Ms.) _____
	傳真 (Fax no.)	_____
	電話 (Tel no.)	_____

(ii) 如需以匯款結算，請填妥以下資料欄

(ii) For receiving payment by remittance, please complete the table below:

銀行名稱 Bank Name:	_____	
銀行地址 Bank Address:	_____	
	郵遞地區號碼 Postal Code:	國家 Country:
	_____	_____
戶口號碼 Account number:	分碼 (Sort Code:	_____ )
有關匯款通知書請聯絡/寄予 Contact point for receiving remittance advice:	姓名 (Name)	(Mr./Ms.) _____
	傳真 (Fax no.)	_____
	電話 (Tel no.)	_____

備註：九巴之標準付款條件為四十五天，並以收妥貨物或滿意有關服務後起計算。然而，供應商可提供更優惠的付款條件予九巴。

Note: KMB's standard term of payment is 45 days after satisfactory receipt of goods / services. However, vendor may offer a better payment term.

\*\*\*\* 完 END \*\*\*\*